



## Press Release

FOR IMMEDIATE RELEASE  
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### ASI Business Services Extends Operating Hours

ASI Business Services has extended their operating hours for Fall Quarter 2003. The new hours are as follows:

For Cash Transactions:

Monday – Thursday	8:15a.m. – 5:30p.m.
Friday	8:15a.m. – 4:30p.m.

For Non – Cash Services

Monday – Thursday	8:15a.m. – 6:00p.m.
Friday	8:15a.m. – 5:00p.m.

ASI Business Services has extended its hours to better serve the students, faculty and staff. ASI Business Services offers a broad range of accounting services including maintenance of ASI accounting records, agency (student club) accounts, the Instructional Related Activities (IRA) programs, processing of purchase orders, disbursement checks, and payroll checks. The Department also handles invoice preparation and collection, the sale of money orders and the collection of fees for the ASI Recreational Sports Program.

ASI Business Services is located in the Bronco Student Center on the second floor in the north lobby. For more information, contact (909) 869-2800 or visit [www.asi.csupomona.edu](http://www.asi.csupomona.edu).