

Observation Guidelines

The Cal Poly Pomona Children's Center maintains a high level of professionalism and a quality preschool program. You will be expected to follow some very important guidelines. Failure to comply with the guidelines may result in your being asked to discontinue your observation at the Children's Center.

Guidelines:

1. At no time should you be alone with a child.
2. You are not permitted to assist a child while they use the bathroom.
3. Under no circumstances are you permitted to raise your voice, physically restrain, punish or discipline a child.
4. When interacting with the children, our policy is to give the child a choice, no directives unless it is an emergency or you are requested by a staff member.
5. You will be expected to follow the Children's center dress code which is:
 - No rubber flip-flops (shower Shoes) or high heels over 2 inches.
 - No low-shirts or blouses.
 - No clothing that shows your full back, midriff, bra strap or underwear.
 - No torn or ripped blue jeans or pants.
 - No short-shorts or mini skirts.
 - No clothing that shows pictures or wording that would be offensive to our children, their families and staff.
6. Gossip or sharing information with others about our children, their families or our staff is not permitted. Confidentiality must be maintained by everyone involved with our families.
7. Remember that you are under the direction of the teacher or teachers in the classroom. Please observe the teachers, the way they interact, direct and speak with the children. We would like you to emulate them.
8. Please no food or drinks in the classroom or in the play yard. (Bottled water is okay)

We appreciate your being here and we hope you enjoy experience here at the Children's Center.

Your signature below indicated that you agree to the guidelines as stated in this document.

Signature

Date