



ASI Senate Meeting

Minutes

2010-2011:22 Thursday, June 2, 2011, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Johnathan Jianu called Senate 2010-11:22 to order at 3:06pm

B. Opening Remarks

C. Quorum Check

1. Voting Members:

Johnathan Jianu, Vice President
Jacklyn Chen, Agriculture Senator
Marques Dickson, Business Senator – **Unexcused Absent**
Sam M.-Valdovinos, CEIS Senator
Justin Page, CLASS Senator
Akeel Shah, CCHM Senator
Matthew Stafford, ENV Senator, Senator Pro Tempore
Sergio Zaragoza, Engineering Senator – **Excused Absent**
Nidia Saca, Science Senator
Alicia Vajid, Senator-At-Large (MCC)
Alejandro Pinel, Senator-At-Large (EIC)
Andrea Nechvatal, Senator-At-Large (Greek)
Devon DeBevoise, Senator-At Large (IHC)

2. Ex-Officio's:

Ismael Souley, President
Heena Mehra, Attorney General
Nancy Ma, Treasurer
Cora M. Culla, Executive Director
Dr. Rebecca Gutierrez Keeton, Advisor
Dr. Hector Mireles, Academic Senate Rep. – **Excused Absent**
Vacant, Staff Council Rep.
Michelle Chebeir, MCC Rep. – **Excused Tardy**
Alicia Martin, EIC Rep. – **Excused Tardy**
Vacant, Greek Council Rep.
Timothy Coggins, Interhall Council Rep.
Vacant, Alumni Rep.
Jennifer Chow, Athletic Rep. – **Excused Absent**

D. Approval of Minutes

1. As there were no changes, the minutes for the meeting held on May 5, 2011 were approved as written by the chair

E. Pledge of Allegiance

F. Agenda Changes

1. Heena requested that the senate add Discussion Item A. Recommendation from the Rules and Policies Committee 1. Facilities and Operations Committee Code and remove Action Item B. 1 Elections Code
2. Matt made a motion to amend the agenda according to Heena's request, seconded by Alicia
3. Alicia made a motion to approve the agenda as amended, seconded by Matt
4. Johnathan called the vote: 10/0/0, motion passed

G. Financial Status – Given by Nancy Ma (attachments)

1. ASI Total Revenue	\$ 6,190,085.00
2. ASI Total Expenses	\$ 6,121,248.00
3. ASI – NP & A Account Balance	\$ 44,554.00
4. ASI Tutoring Retention Account Balance	\$ -0-
5. ASI Prior Year's I Reserves	\$ 150,000.00
6. ASI Prior Year's II Reserves	\$ 98,928.00
7. ASI Prior Year's III Reserves	\$ 89,928.00

H. Introduction of Guests

- | | |
|-------------------|------------------|
| 1. Terri Bell | 6. Chris Chisler |
| 2. Ahmed El Bialy | 7. Cristina Saca |
| 3. Mayur Fazwani | 8. Byron Howlett |
| 4. Pulkit Jain | 9. Shelley Bruce |
| 5. Caleb Rickard | |

I. Special Item: 2010-11 Student Leader Group Picture – Time Specific at 4:15pm

1. Johnathan stated that they would have a short recess at 4:15pm and meet the other student leaders in front of the RPM office to have the group picture taken outside

J. Open Forum

1. Alicia Vajid – stated that they were having their banquet next week and their last meeting tomorrow if you want to come and support. Also, Midnight Madness will be tomorrow and so she was helping Pulkit by announcing that it will great fun with lots of activities.
2. Ahmed El Bialy – updated everyone on his research into electronic voting and stated that it should be feasible to get it going by next year. He noted that he had contacted 18 out of the other 22 CSU campuses and Cal Poly was one out of three that did not have an electronic system. He added that some CSUs have had it since 2005 and have increased their voter turnout by as much as 37-40%. He observed that, with the President and Vice President Elect in the room, they should consider appointing the Elections Chair early to give that student leader more time to handle the revision of the Elections Code and finalizing an electronic voting system.
3. Cora M. Culla – announced that Sue Wise was selected to receive the Student Affairs

Star award for Spring Quarter and she will receive it at the TLG meeting next week on Tuesday at 9:30am, if you want to be there to congratulate her. She also stated that, as this was the final senate meeting, she had enjoyed getting to know each one of them and working with them, as it had been a tremendously productive year. She added that she hoped that ASI would always remain with each of them as a special opportunity to prepare them for their careers and that the learning experiences that ASI had provided to them would go with them into their future careers after they graduate from Cal Poly Pomona. She noted that they were all very special and that the world needed them as future leaders. She congratulated them on all of their accomplishments.

4. Sam M. Valdovinos - stated that there were two graduations that she wanted to invite all of them to attend. The first one was today at 6:00pm – the Lavendar Graduation for the LGBT community and their Allies, and she added that she would be participating and receiving a scholarship. She added that the second one was the Raza Graduation on Saturday at 4:00pm with Aztec dancers, she would be graduating from that one as well, and there was no cost for attending but to come early as it does fill up. Also, she gave thanks to ASI for the awesome experience and thanks to Ismael for encouraging her to join and giving her support throughout the year as this has been one of her best years at Cal Poly Pomona and it would not have been the same without this specific group of people.
5. Heena Mehra – gave congratulations to everyone who was graduating and stated that it had been an amazing year and wished Johnathan and Matt good luck for next year.
6. Cora M. Culla – stated that President Ortiz had approved the ASI By-law revisions.

II. DISCUSSION ITEM

Alicia made a motion to open the Discussion Item, seconded by Jackie

A. Recommendation from the Rules and Policies Committee

1. Facilities and Operations Committee Code (attachment)
 - a. Heena explained that these guidelines were taken from the ASI By-laws and that it was also meant to be consistent with the other committee codes that have been presented
 - b. She pointed out that they added one sentence regarding the role of the Personnel Review Committee (PRC) in relation to staffing issues and other than that it was the same as the other codes that have been reviewed
 - c. Discussion ensued regarding deleting the sentence in Section I. on the PRC or using the same sentence as the other codes, adding that one student-at-large representative was also appointed to serve on the PRC and other minor edits
 - d. Matt made a motion to close discussion as he approved of the document, seconded by Alejandro
 - e. Alicia made a motion to suspend Robert's Rules and move this to Action Item F, seconded by Jackie
 - f. Johnathan called the vote: 10/0/0, motion passed

III. ACTION ITEMS

Alicia made a motion to open all Action Items, seconded by Akeel

A. Recommendation from the Budget Committee

1. Delta Sigma Pi \$5,000.00 NP & A
 - a. Nancy reviewed that there was a stipulation attached to this budget request that stated no less than 20 individuals attend the conference or the remainder of the funds would be repossessed back into the ASI reserves
 - b. Statements of support for the club were given
 - c. Alejandro made a motion to approve the budget request to Delta Sigma Pi for the full amount of \$5,000.00 with the stipulation, seconded by Nidia
 - d. Johnathan called the vote: 10/0/0, motion passed

B. Recommendation from the Rules and Policies Committee

1. Finance Committee Code (attachment)
 - a. Heena reviewed that this was discussed at the last senate meeting and noted that the highlighted portions of the handout were the areas that the committee had discussed further
 - b. She said that Mark Bookman agreed with their recommendation stating that as long as the Treasurer will not be voting on amounts under \$2,500.00 it is fine, as long as the final action is taken by the Board of Directors and the Treasurer is not taking any part in that
 - c. She stated that the committee also discussed Section IV. ii. that pertained to the number of days prior to an event the budget must be turned in by and decided to use 45 days and add a clause regarding exceptions
 - d. She noted that the area that was not yet decided, as Mark Bookman did not comment, pertained to the quorum and if the treasurer should be included or not
 - e. Discussion ensued regarding quorum, terminology and defining exceptions
 - f. Matt made a motion to approve the Finance Committee Code as written, seconded by Alicia
 - g. Johnathan called the vote: 9/0/1, motion passed

C. Completion of Budget Stipulation Phase III for the Children's Center

1. Chris Chisler, Associate Vice President for the Division of Student Affairs, stated that she was there to answer any questions that they might have on the presentation that she gave at the last senate meeting or after reviewing the document that was an attachment last week
2. Matt made a motion to approve the completion of Budget Stipulation Phase III for the Children's Center and the funding of \$6,000.00 from the PYIII Reserve Account, seconded by Devon
3. Johnathan called the vote: 9/0/1, motion passed
4. Cora thanked Sam, Alejandro, Nidia and Devon, on behalf of Chris and Yvonne, for participating on the Alternative Funding Committee

D. Proposed Facilities Use Manual Policy (attachment)

1. Cora stated that this was a recommendation from the Facilities and Operations

Committee and reviewed the purpose of the policy that was discussed at the last senate meeting. She added that the handout reflected the modified policy statement which the committee members drafted.

2. As she read it aloud, it was noted that they would change the word "concerned" to involved
3. Matt made a motion to approve the amended policy, seconded by Justin
4. Johnathan called the vote: 10/0/0, motion passed

E. ASI Honorary Lifetime Membership

1. Ismael stated that after the discussion last week, he reviewed this topic in the By-laws and then reviewed the original list of 22 nominees and edited it to 13 nominees that included four staff members that Cora had suggested based on consultation with the Leadership Group
2. He read the nominees aloud:
 - Susan Leahy
 - Helen Lieng
 - Shelley Bruce
 - Robyn Fowler
 - Alejandro Pinel
 - Captain Moonlight
 - Reyes Luna
 - Dr. Byron E. Howlett Jr.
 - Jose Sanchez
 - Susan Ashe
 - Jeff Cox
 - Pat Smith
 - Linda Da Veiga
3. It was noted Captain Moonlight and Susan Ashe were already members, so their names were removed from the list of current nominees
4. Ismael stated for the record that Johnathan and Matt should be nominated next year and reminded Alicia to take note of it
5. Alicia nominated Ismael Souley
6. Discussion ensued regarding other possible nominees, the system for evaluating the names that were now nominated and a documented process that would be worked out over the summer to guide the senate in this process next year
7. Further discussion ensued that moved through the list and highlighted the names of those that would be discussed and then moved into why they were nominated

Johnathan called a recess at 4:15pm for the 2010-11 Student Leader Group Picture

Johnathan resumed the meeting at 4:29pm

8. Johnathan stated that there had been a recommendation that Action Item E. be continued in Executive Session because the list contained both past and current employees
9. Alicia made a motion to move Action Item E. ASI Honorary Lifetime Membership to Executive Session, seconded by Jackie

10. Johnathan called the vote: 10/0/0, motion passed
11. Johnathan stated that it would be Action Item 5 in Executive Session

F. Recommendation from the Rules and Policies Committee

1. Facilities and Operations Committee Code
 - a. Heena explained that this topic had been discussed earlier in the meeting and asked if there were any further questions
 - b. Matt made a motion to approve the Facilities and Operations Committee Code, seconded by Jackie
 - c. Johnathan called the vote: 10/0/0, motion passed

Matt made a motion to close regular session to move to Executive Session, seconded by Alicia

Johnathan called the vote: 10/0/0, motion passed

Johnathan adjourned the regular session at 4:31pm

IV. EXECUTIVE SESSION

Johnathan called to order at 4:34pm with quorum at 10 senators

A. Action Items

1. Conversion of staff status to exempt was approved
2. Student employment eligibility criteria was approved
3. Confidentiality agreement for designated ASI staff positions was approved
4. Revisions to employee handbook were approved
5. ASI Honorary Lifetime membership list was approved
 - a. Susan Leahy
 - b. Helen Lieng
 - c. Shelley Bruce
 - d. Alejandro Pinel
 - e. Jose Sanchez
 - f. Robyn Fowler
 - g. Ismael Souley
 - h. Seth Huang
 - i. Pat Smith
 - j. Linda Da Veiga
 - k. Jeff Cox
 - l. Reyes Luna

V. ADJOURNMENT

- A. Next Senate meeting to be determined
- B. Senate meeting 2010-11:22 was adjourned at 5:22pm

MINUTES SUBMITTED TO:

ASI SENATE MEETING

June 2, 2011

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Johnathan Jianu, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2010-2011: _____

Vicki Jackson, Administrative Assistant

Date