



ASI Executive Committee Meeting

Minutes

2011-2012:1 Tuesday, June 26, 2012, 3:00 – 5:00PM, BSC, 1st Floor, Visitors Center Room

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called the ASI Executive Committee meeting 2011-2012:1 to order at 3:06pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President
Gabe Barrios, Agriculture Senator
Olaleye Olayinka, Engineering Senator – **Excused Absent**
Alicia Martin, Senator-At-Large, (SIC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director

C. Approval of Minutes

1. Matt reviewed the following senate minutes with the members on the overhead
 - a. May 3, 2012
 - b. May 10, 2012
 - c. May 17, 2012
2. As there were no objections, the minutes were approved by the chair as written

D. Pledge of Allegiance

E. Agenda Changes

1. Matt struck Action Item B. ASI Student Leader Accountability Plan
2. Matt corrected the name of Action Item A.2. to Phi Kappa Tau
3. Cora stated that the university had requested that club names be spelled out in addition to the using the acronym
4. As there were no other changes, the agenda was approved by the chair as amended

F. Financial Status – Given by Johnathan Jianu (attachment)

1. ASI Total Revenue	\$ 6,695,010.00
2. ASI Total Expenses	\$ 5,293,153.00
3. ASI – NP & A Account Balance	\$ 58,146.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

1. Barny Peake

2. Terri Bell

H. Reports – To be given at the end of business

I. Open Forum

1. Barny Peake – stated that tonight the series of mini-Midnight Madness, actually called Bronco Spirit Night, started for the orientation students. He noted that they would have a rock wall to highlight the Recreation Center and more students were attending than ever before, including an extra 100 students tonight for the Summer Bridge program.

II. ACTION ITEMS

A. Recommendation from the Finance Committee

1. Formula Society of Automotive Engineers (FSAE) \$5,000 NP & A
 - a. Matt reviewed that they gave their presentation at the last senate meeting
 - b. Johnathan made a motion to approve FSAE for \$5,000 from the NP & A, seconded by Alicia Martin
 - c. Matt called the vote: 4/0/0, motion passed
2. Phi Kappa Tau \$5,000 NP & A
 - a. Johnathan stated that this group did not receive a recommendation from the Finance Committee and that instead they were discussed at the last senate meeting, so they stand without a Finance Committee recommendation
 - b. A brief discussion took place
 - c. Johnathan made a motion to approve Phi Kappa Tau for \$5,000 from the NP & A with the stipulation that they have an event, open to the campus Community that advertises what they learned at the conference, seconded by Gabe
 - d. Matt called the vote: 4/0/0, motion passed

III. DISCUSSION ITEMS

A. ASI By-Laws (attachment)

1. Matt stated that what they were placing on the overhead was a summary of proposed changes from the Rules and Policies Committee and a draft senate bill
2. Johnathan explained that the next administration would have this document to work from with unapproved edits being recommended by the committee this year that included removing the Secretary responsibilities from the ASI By-Laws and placing them in the format of a senate bill so that they were more flexible in terms of their role and responsibilities. He had meant to add a new statement for each Secretary that would provide the option of the ASI President adding duties as needed to their responsibilities, but he had run out of time.
3. Matt reviewed that this would mean they could be modified without having to go to a referendum
4. Johnathan noted that this would not take effect until 2013-14 and it reflected copying and pasting the sections straight over from the By-Laws to the attached senate bill

format with no substantive changes except changing the use of "Senate" in Article II – Purpose to "ASI Board of Directors" as a trend to change the perception of what the Senate was as an entity, and give a clearer definition on a job resume of a "senator" position

5. Matt stated that the intention behind this idea was that it be a starting point for next year's administration to make substantive changes to the ASI By-Laws
6. Alicia asked if this was being moved to Action today
7. Cora commented that if it were to move to Action today, she would recommend that the wording revert back to "Senate" under Purpose rather than the suggested term of "ASI Board of Directors". She also stated that they might want to add, under each position the line "The Secretary of ...shall perform other duties as assigned by the ASI President."
8. Discussion ensued regarding the intent and the choices for action on the senate bill
9. Johnathan, Matt and the senators that were present concluded that the record would reflect that this draft senate bill and the recommended revisions to remove the Secretary responsibilities from the ASI By-Laws was being endorsed by the current senate as the start of the substantive changes to the By-Laws in the Rules and Policies Committee for the 2012-13 year. Cora, as the advisor to the committee, stated that she would ensure that they were added to the agenda when the substantive changes to the ASI By-Laws were discussed.

B. ASI Elections Code

1. Johnathan stated that at the Rules and Policies Committee meeting, even though they did not have quorum, they felt that they wanted to recommend that Section XVI, A, on page 14 be a "Certification Procedure" rather than the current "Voiding Procedure"
2. He explained that rather than having the authority to void it that they would have to certify it instead
3. Matt confirmed that it would mean that rather than the presumption that the election was valid, it would mean that it was not valid until you certify it
4. Johnathan stated that he would like the senate to take action on this today
5. Discussion ensued regarding the process of certification and the action of voting to signify that the election had been certified and then signing the Election Results
6. Matt made the electronic changes to Section XVI, A of the code on the overhead and read them aloud:
" The Elections Committee shall certify all ASI elections with a 2/3 vote. The certification process shall include review of candidate expenses, Violation Reports that have been filed and other elections related documents and procedures. The Elections Committee shall issue the official elections results with the signatures of at least the Elections Chair and the Elections Advisor after certification. Examples of reasons not to certify an election would include, but not be limited to, the following:"
7. Rebecca Keeton stated that she felt that the Rules and Policies Committee would still need to address a number of concerns that were not defined in this code, that occurred in this past election.
8. Discussion ensued regarding the timeline for completing the certification process before announcing the election results

9. Alicia Martin pointed out a change to Article XV, Section A4. that needed to be added at the end of the sentence: "...election results are announced."
10. Matt added that a cap had been suggested for Article XVI, Section A saying that this certification must be completed no later than a reasonable number of days.
Discussion took place to add after the following last sentence: "The announcement of official election results cannot take place until after certification." It was decided to add, as a separate sentence, "Certification must occur within 5 school days after the elections."
11. Rebecca noted that when people were trying to submit their expense reports they were looking for an official form and seemed to be confused that there was not a specific format required. It was decided that Johnathan would supply a form that he already had, labeled "Expense Report" in order to maintain consistency in what each candidate submitted.
12. Alicia Martin made a motion to suspend Robert's Rules and move Discussion Item B ASI Elections Code to an Action Item for today and to approve the changes to the ASI Elections Code, seconded by Johnathan
13. Matt called the vote: 4/0/0, motion passed

I. PRELIMINARIES – REOPENED

H. Reports

1. ASI Executive Director - Cora M. Culla
 - a. She reminded everyone that July 17th was the BOT meeting for the BRIC and then a groundbreaking later
 - b. She gave the floor to Barny who gave updates on the Personnel Searches
 - c. Cora added that she had really enjoyed working with all of them this year and she thanked them for their contributions to ASI
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton
 - a. She announced that Sharon R., currently a Residential Life Coordinator, would be the temporary hire for 60 days for the Greek Life Coordinator
3. President – Johnathan Jianu
 - a. He stated that he might run for the CSSA VP of Finance in July and he was talking to Chris about the idea
4. Vice President – Matthew Stafford
 - a. He stated that he enjoyed his experience in ASI and was looking forward to the next chapter
5. Senator-at-Large, SIC – Alicia Martin – no report
6. Agriculture Senator – Gabe Barrios – no report

Matt adjourned the regular session at 4:16pm to move to Executive Session

IV. EXECUTIVE SESSION

- A. ASI personnel matters were discussed

V. ADJOURNMENT

- A. Next ASI Executive Committee meeting – to be determined
- B. ASI Executive Committee meeting 2011-12:1 was adjourned at 4:35pm

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MINUTES SUBMITTED TO:

Matt Stafford, Chair of the ASI Executive Committee

Date

MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date